



Office of Finance and Management  
Purchasing and Property Management

DB  
G

October 19, 2020

Louisiana Ethics Administration Program  
P.O. Box 4368  
Baton Rouge, Louisiana 70821

*Re: Plan of Disqualification of Patricia Broussard  
Pursuant to La. R.S. 42: 1112(B)(1) and  
Related Rules in Title 52, Part I,  
Chapter 14 of Louisiana Administrative Code*

Dear Sir or Madam:

In my capacity as Purchasing & Property Manager of Lafayette City-Parish Consolidated Government ("LCG"), and in accordance with the provisions of La. R.S. 42: 1112(B)(1) and Title 52, Part 1, Sections 1401-1404 of the Louisiana Administrative Code, I acknowledge receipt of the plan of disqualification of Patricia Broussard, Buyer II, from her participation in certain transactions involving her son, Marc Broussard. I am Ms. Broussard's immediate supervisor, which is why she directed her plan of disqualification to me.

The transactions from which Ms. Broussard has disqualified herself are specified in Ms. Broussard's letter to me of this date, a copy of which is attached hereto and made a part hereof by reference.

Upon review of Ms. Broussard's plan of disqualification, I find that the plan will not adversely impact the operations of LCG in any fashion. Specifically, I find the following:

1. The "designee" chosen by Ms. Broussard, Tara Cazares, is already familiar with the subject matter of the transactions from which Ms. Broussard is disqualifying herself, as she occupies a job position within LCG already routinely handling such matters.
2. Ms. Cazares will report to me with regard to the matters from which Ms. Broussard is disqualifying herself, which is already the standard chain of command in the ordinary operations of LCG.

Considering the foregoing, there is no impact on the efficient operation of LCG posed by Ms. Broussard's plan of disqualification and no need to consider alternative measures to prevent her participation in the transactions in question. Ms. Broussard's plan of disqualification is in place at this time and is being implemented.

I trust that you will find this letter and Ms. Broussard's letter sufficient to satisfy the requirements of La. R.S. 42:1112(B)(1) and your related rules in Title 52, Part 1, Chapter 14 of the Louisiana Administrative Code. Should you need any further information regarding this matter, please do not hesitate to contact me.

Respectfully,

A handwritten signature in black ink, appearing to read 'Thomasina Oliver', with a large, stylized loop at the end.

Thomasina Oliver  
Purchasing & Property Manager

cc: Lorrie Toups, Chief Financial Officer  
Patricia Broussard, Buyer II  
Gregory Logan, City-Parish Attorney



Office of Finance and Management  
Purchasing and Property Management

October 19, 2020

Thomasina Oliver, Purchasing & Property Manager  
Lafayette Consolidated Government  
705 W. University Avenue  
Lafayette, LA 70506

Re: *Plan of Disqualification  
Pursuant to La. R.S. 42:1112(B)(1) and  
Related Rules in Title 52, Part 1,  
Chapter 14 of Louisiana Administrative Code*

Dear Ms. Oliver:

Pursuant to La. R.S. 42:1112(B)(1) and Title 52, Part 1, Sections 1401-1404 of the Louisiana Administrative Code, I advise you of the following transactions involving Lafayette City-Parish Consolidated Government in which a member of my immediate family may have a substantial economic interest, along with the plan of disqualification from those transactions that I have put in place.


As you know, in my capacity as Buyer II of Lafayette City-Parish Consolidated Government ("LCG"), I am involved in administration of contracts and agreements on behalf of LCG. I also administer contracts and agreements for Lafayette Utilities System ("LUS") and Lafayette Utilities Systems – Communications Division ("Fiber").

My son, Marc Broussard, is a local musician. He has recently entered into a contract with Lafayette City-Parish Consolidated Government d/b/a LUS Fiber to compose a song for use in LUS Fiber commercials. I had no role in any discussions or negotiations regarding that contract.

Considering the foregoing, I have disqualified myself from the above described transaction by not participating in any manner in the consideration of my son's contract. Instead, Tara Cazares, who is also a Buyer II, will handle these matters. Ms. Cazares is fully capable of handling the matter without my participation.

In accordance with the requirements of La. R.S. 42:1112(B)(1) and Title 52, Part 1, Sections 1401-1404 of the Louisiana Administrative Code, I am concurrently submitting this plan of disqualification to the Louisiana Board of Ethics, and I respectfully request that you approve this plan and submit your approval to the Louisiana Board of Ethics with this letter.

Respectfully,

  
Patricia Broussard  
Buyer II, Purchasing Department

cc: Louisiana Ethics Administration Program  
Lorrie Toups, Chief Financial Officer  
Greg Logan, City-Parish Attorney

ETHICS BOARD REC'D  
OCT 21 '20 PM 2:10



Office of Finance & Mgmt  
P.O. Box 4017-C  
Lafayette, LA 70502

**BATON ROUGE LA 707**

**20 OCT 2020PM 2 L**

**Louisiana Ethics Administration Program**

**P.O. Box 4368**

**Baton Rouge, LA 70821**

**70821-4368**

